

# Kiel FFA Alumni By-Law

Adopted April 15, 1995

Revised June 15, 2018

Next Revision June 2019

1. Alumni board members will meet a minimum of 10 times a year.
  - A. If a board member misses three consecutive meetings without an excuse they will be removed from the board.
  - B. If a board member resigns from his/her office, that board member will send a formal letter of resignation; however they will have the option to remain on the board as a director.
  - C. The policy will be read through at the November or December meeting after board positions are filled.
  
2. To improve PARTNERS relations the alumni and FFA will:
  - A. Have a joint FFA Alumni Board & FFA Officer social/picnic get together sometime in June or July.
  - B. Have at least one FFA officer at each meeting throughout the school year or written report from the FFA (Aug-June)
  
3. Kiel FFA Proficiency Award Winners will receive:
  - A. State level award winners in each rating will receive an additional:
    - Participant \$ 15.00
    - Bronze \$25.00
    - Silver \$50.00
    - Gold \$75.00
  - B. National Qualifiers for their proficiency will receive an additional \$100.00 upon presentation of proficiency to Alumni.
  - C. State Degree winners will be offered a one year state membership and the American Degree winners will be offered half of their lifetime membership.
  
4. State Career Development Events:
  - A. FFA Alumni pays for contest registration and \$10.00 to each student for meals.
  
5. Money requested from Alumni must have proper forms and receipts to be reimbursed. Alumni treasurer must receive bill/invoice within 60 days of the event. Alumni board members are allowed a spending discretion of up to \$250.00.
  
6. Chaperones must be an active Kiel FFA Alumni member in order for the alumni to give funding for chaperone's expenses (room/registration/prepaid meals/event fees, etc.). Active alumni members from our chapter will receive 50% from the alumni. Reimbursements will occur when 2 activities are completed.

The board will review exceptions.

## 7. Guidelines for Alumni/FFA Fundraisers

\* When the FFA Alumni has a raffle, a minimum of 2 books per FFA member family will be distributed to sell.

\* FFA members will donate 4 hours of time per laborer; to be sold at the FFA Alumni "Helping Hands" Auction. Laborers will be used by September 1 of that year. Responsibility of fulfillment is that of the buyer. Minimum bid is \$50.00 and there is no limit for the maximum bid.

\* The alumni board member will review special circumstances

8. Alumni will pay for one night of a hotel room for any alumni board member that attends the State FFA Alumni Convention with the stipulation that the alumni member participates in at least one workshop.

9. When there is a state officer chosen from the Kiel FFA chapter, the Kiel FFA Alumni will pay \$1000.00 as vouchers when receipts are handed in, for clothing or other items used by the state officer that are not paid for by the state. Payments will be made throughout the year as needed. If this money is not used up by the end of his/her term, the remainder of the amount- will be forfeited. Whereas, for any reason the state officer would lose his/her position for any unacceptable actions, they will not be eligible for this money. The state officer must also attend four alumni meetings during the year in which they serve as a state officer.

## 10. Scholarship requirements:

10a. Money earned from the "Helping Hands" Auction the previous year will be used for scholarship purposes, the remaining balance will be left for the next year or can be used for education purposes at the discretion of the Alumni Board (greenhouse supplies, classroom supplies, animal lab supplies, etc.)

### 10b. Scholarship requirements:

- 1) Students need to be an active graduate or a postgraduate member.
- 2) Parents must complete at least 8 hours of volunteer time toward any Kiel FFA or Kiel FFA Alumni event in order for the FFA member to be eligible for any Kiel FFA Alumni Scholarship. The eight hours must be completed by the scholarship due date.

10c. Committee of one alumni board member (with no conflict of interest) and two Ag. Advisory Board members will select the winners of the scholarships.

10d. Scholarships will be awarded in the minimum amount of 1-\$1,500, 1-\$1000, and 1-\$750 for the FFA members meeting the criteria. Winners of FFA Alumni Scholarships or a representative, must attend the FFA Awards Banquet (meal & meeting) to accept the scholarship.

## 11. Dissolution of the Kiel FFA Alumni:

Should the Kiel FFA Alumni dissolve all assets shall be distributed to the Kiel FFA.